



IDAHO DEPARTMENT OF  
**HEALTH & WELFARE**

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TO: Joint Finance & Appropriation Committee  
Legislative Services Office - Budget & Policy Analysis Division

FROM: Alex J. Adams, DHW Director

DATE: August 1<sup>st</sup>, 2025

SUBJECT: Administrative Burden of Federal Grants, SB 1207, Section 3.

As required under section three of Senate Bill 1207 of the 2025 Idaho Legislative Session, the Idaho Department of Health and Welfare has compiled the following report on the administrative burden of applying for, implementing, and administering federal grants, including the paperwork burden and time to comply with federal requirements.

General Overview of the Department's Federal Grants:

- 100 unique Federal Grants expending \$3.8 billion in State Fiscal Year (SFY) 2023
  - o 52 of those grants were competitive grants, meaning that the Department was awarded the grant following a selection process.
  - o 72 grants required an application for funding.
  - o 40 grants required the state submit a state plan for funding.

General Financial Overview of the Department's Federal Grants:

- 8 grants were listed as open-ended while 92 were capped.
- In SFY23 open-ended grants accounted for 86% of the overall federal dollars expended by the Department.
- From SFY2005 to SFY2023 the Department increased the number of open-ended grants from six to eight and increased spending from \$871 million to \$3.262 billion over the same period.
- Over that time the Department's federal grants represent 61% of all of Idaho's federal expenditures.
- The Department has accounted for a plurality of the state's federal expenditures in every year since at least SFY2005 and has represented a majority in every year since then with the exception of SFY2010 when the Department's federal expenditures only amounted to 49% of the state's total.

#### Federal Oversight:

- 84 grants in SFY2023 had directive federal guidance documents.
- 55 grants require reporting on an annual basis, 13 grants require quarterly reporting, and 32 grants have specialized reporting requirements which can be as frequent as daily.
- 47 grants are subject to federal review with 29 being eligible for in-person implementation reviews.

#### Burden to Implement:

- The Department requires 1,137.1 FTE and 2,210,468-man hours to implement the 100 federal grants.
- This represents nearly 38% of all Department FTE.
- The grants operating in SFY2023 required the following paperwork burden:
  - o 6,911 pages of applications
  - o 3,967 pages of state plans
  - o 53 pages of waivers
  - o 1,065 pages of grant agreements
  - o 5,785 pages of reports
  - o 758 pages of implementation reviews
  - o 403 pages of meeting minutes
  - o This represents 18,942 pages of grant related documentation.
  - o Department staff projected that this total does not include the potentially hundreds of pages of invoices, annual planning documents, and MOUs.
- 20 grants require mandatory training for Department staff.
  - o This training totals over 900 hours
- 24 grants require the formation of advisory committees.
  - o One advisory committee (and the associated regional advisory boards) met a combined 84 times in SFY2023.

#### State Financial Burden:

- The state and local match for these grants was in excess of \$696 million in SFY2023.
  - o This represented match requirements from 27 grants.
  - o The majority of the state's match obligations come from Medicaid which in that fiscal year amounted to \$634 million.
- 14 grants required a Maintenance of Effort (MOE) which totaled \$81 million.

#### Required Laws and Regulations:

- Every grant reported on the SFY2023 SEFA had federal laws and regulations that were tied to it.
- Only 16 grants allowed the Department to apply for waivers.
  - o Of those 16, the Department applied for waivers for eight of the grants.
- There are also state rules pertaining to federal grants with 22 grants having specific referenced to IDAPA.
- Finally, there are numerous state statutes that tie to federal grants with nearly one in four grants from SFY2023 having a statute related to it.

#### Required Agreements:

- 60 grants require the Director to sign an agreement with the federal government.
- 23 grants require the Governor to sign an agreement with the federal government.

Pass Throughs:

- In SFY2023 \$175,000,000 was passed through to a separate entity.
  - o Over \$58 million went to medical facilities including hospitals, FQHCs, clinics, and individual providers.
  - o Nearly \$28 million was passed through to the Public Health Districts.
  - o \$16.3 million was passed through to the Community Action Partners.
  - o Colleges and Universities, including at least three out of state schools, received a total of \$18.5 million.
  - o Other government entities including school districts, tribes, county operations, and cities received \$13 million.

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